



**AMENDMENT NO. 3  
PARKING MANAGEMENT SERVICES AGREEMENT  
BETWEEN THE CITY OF EVERETT  
AND DOWNTOWN EVERETT ASSOCIATION**

This Amendment No. 3 is dated for reference purposes June 30, 2023. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington (“City”), and Downtown Everett Association (“Service Provider”).

**RECITALS**

A. The City and Service Provider are parties to the Parking Management Services Agreement dated June 16, 2021, as amended by Amendment No. 1 and Amendment No. 2 (as amended, the “Agreement”).

B. The City and the Service Provider desire to amend the Agreement for the purpose of adjusting the compensation because of changes to the schedule regarding when the City will automate the Everpark Garage. At the time of the original Agreement, the automation was to occur before June 30, 2021. As of Amendment No. 1, the automation was to occur by June 30, 2022. There have been some further delays, and automation is now to occur sometime in Fall or Winter 2023 or later.

**AGREEMENT**

The City and Service Provider agree as follows:

1. In accordance with Section 3 of the Agreement, the parties agree to extend the term of the Agreement by three years. Accordingly, the Agreement now expires June 30, 2026.
2. The Agreement is modified to revise Section 4.B in its entirety to read as follows:

**Definition of Management Fee.** The “*Management Fee*” is as follows:

<b>Contract Year</b>	<b>Management Fee</b>
Contract Year One July 1, 2020 to June 30, 2021	\$18,274.30 per month
Contract Year Two July 1, 2021 to June 30, 2022	\$18,274.30 per month
Contract Year Three July 1, 2022 to June 30, 2023	\$18,274.30 per month
Contract Year Four July 1, 2023 to June 30, 2024	\$18,274.30 until automation occurs. As set forth in the RFP, the City intends to automate the Everpark Garage, which is anticipated to occur during Contract Year Four. Effective on

	automation, the Management Fee becomes \$13,429 per month. If automation occurs mid-month, that month will be prorated.
Contract Year Five July 1, 2024 to June 30, 2025	\$13,831 per month
Contract Year Six July 1, 2025 to June 30, 2026	\$14,245 per month

3. This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. Signatures on this Amendment may be by email, fax, pdf, or other electronic means, in which case such signature will be deemed an original signature for all purposes.
4. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT  
WASHINGTON**

**DOWNTOWN EVERETT ASSOCIATION**

By: Cassie Franklin  
Cassie Franklin, Mayor

Signature: Liz Stenning  
Typed/Printed Name: Liz Stenning  
Title: Executive Director

ATTEST:

Mindy

City Clerk  
Date: 08/08/2023

**STANDARD  
AGREEMENT  
APPROVED AS TO  
FORM  
DAVID C. HALL  
CITY ATTORNEY**











# 2019-124 Parking Management Amendment #3 072623\_SD

Final Audit Report

2023-08-08

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Agreement completed.

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